

## Privacy Notification and Consent

Assure GP Pty Ltd ABN 92658410747 and NCI Group Australia Pty Ltd ABN 75 126 789 099 ("we", "our" or "us") collects, uses and discloses your personal information to consider and assess your application for a building contract and for other related purposes.

Our Privacy Policy, found at [www.buildimp.com.au](http://www.buildimp.com.au) or obtain a copy by calling 02 8833 6333, sets out how we collect and use your information, how you can access and correct information we hold about you (including credit reports and other credit information), how you can lodge a complaint and how your complaint will be handled.

If you wish to find out more information, or raise any specific or general concerns about us and our Privacy Policies, the contact details are as follows:

The Privacy Officer GPO Box 258 Cleveland QLD 4163

Telephone: 08 8833 6333 Email: [imp@assureglobalplus.com.au](mailto:imp@assureglobalplus.com.au)

Why we collect your information

We collect your information to:

- a) Assess and/or process applications for any of our products or services and advise you and/or the representatives that introduced you about its outcome
- b) Assess and/or process your application for employment with us and advise you about its outcome
- c) Assess and/or process your application to be engaged as an independent contractor for, or an external services provider to, us and advise you about its outcome
- d) Collect any amount due or unpaid in relation to the product or service we have agreed to provide the representatives that introduced you
- e) Pay or receive any amount due or payable in relation to any contract for services we have with the representatives that have introduced you notices in connection with the contract for services.

We also collect Personal Information in compliance with our legal or regulatory obligations including those we have under the Anti-Money Laundering and Counter-Terrorism Financing Act 2006, the National Consumer Credit Protection Act 2009, the Corporations Act 2001, the Privacy Act 1988 ("Privacy Act") and various Australian employment, taxation and immigration laws.

Furthermore, we will collect Personal Information if we are required by or under a court or tribunal order to collect that information.

If the collection of Personal Information is required by any other law or court or tribunal order, we will advise you of the relevant law or the details of the court or tribunal order at the time of collecting the information or as soon as practicable after we have collected the information.

We may also require sensitive information about your health if you apply for assistance due to financial hardship caused by illness or injury.

We will not collect sensitive information about you without asking for your permission. If you choose not to provide us with all the information we request, or the information provided is incorrect or incomplete, we may not be able to provide you with the requested products and services.

How we collect and share your information

Your information is collected directly from you wherever possible. We may also need to collect information from and share information with other entities including credit providers, employers, financial advisers, your insurers, mortgage insurers, brokers, approved Tradespeople, government agencies (e.g. Centrelink),

guarantors, our corporate partners, service providers administering online verification of your identity, to identify illegal activities and fraud prevention, and credit reporting bodies (CRBs). We may also share your information with any other person named as an applicant such as a co-borrower, business owner or director in this application.

We collect, hold, use and disclose your Personal Information for any or a combination of the following secondary purposes:

- a) Tell you about our products or services unless you tell us to stop
- b) Share it with our brand partners NCI Group Australia Pty Ltd and Assure GP Pty Limited and where appropriate, other Australian organisations for whom we provide services so that they can tell you about their products or services unless you tell us to stop
- c) Share it with the representatives that introduced you to us unless you tell us to stop
- d) Train our staff
- e) Conduct customer surveys unless you tell us to stop
- f) Conduct employee surveys unless you tell us to stop
- g) Undertake other direct marketing unless you tell us to stop
- h) Undertake market and product research unless you tell us to stop
- i) Develop and improve our products and services
- j) Design, implement, maintain, review, or test our business and information technology systems, processes, infrastructure or platforms
- k) Instruct our legal advisers, accountants, auditors, insurers or other external service providers
- l) Make reports to our senior management in Australia and
- m) Manage our risk exposures

Exchange - credit reporting bodies

We may exchange your personal information with credit reporting bodies (CRBs) such as details about the credit we provide to you, any failure to meet your payment obligations in relation to a building or credit contract or if you have committed a serious credit infringement) with a CRB.

CRBs may include information that we have provided them to other credit providers to assist them to assess your creditworthiness. You can ask a CRB not to disclose the credit information that it holds about you without your consent for a "ban period" of 21 days if you believe on reasonable grounds that you have been or are likely to be a victim of fraud, including identity fraud. If a ban period is active at the time you submit your application to enter into this agreement, or any time during the life of this agreement, you consent to us accessing your credit information from a CRB.

CRBs may use your credit information to respond to requests from credit providers to "pre-screen" you for marketing. You can ask a CRB not to do this, although we may still (unless you request otherwise) provide you with direct marketing.

---

By signing below, you acknowledge that:

- All the information you have provided us is complete and correct.
- Where there are changes to your personal details, you agree to notify us as soon as possible.
- You agree to the collection, use and sharing of your information as described in our Privacy Policy available at [www.buildimp.com.au](http://www.buildimp.com.au).

Full Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Street Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Introducer: \_\_\_\_\_